

**FIFTEENTH MEETING OF THE EXECUTIVE COMMITTEE OF
THE STATISTICAL CONFERENCE OF THE AMERICAS OF THE
ECONOMIC COMMISSION FOR LATIN AMERICA AND THE
CARIBBEAN (ECLAC)**

Santiago, 14 to 16 June 2016

GENERAL INFORMATION



NACIONES UNIDAS

C E P A L

INTRODUCTION

The fifteenth meeting of the Executive Committee of the Statistical Conference of the Americas of ECLAC will be held in Santiago from 14 to 16 June 2016.

This document is intended to provide delegates with useful information to facilitate their work at the meeting.

The meeting coordinators will be available to answer any questions concerning logistical or organizational matters that you may wish to ask before or during the event.

1. General information on Chile

Geographical location

Chile is located in the extreme south-west of South America, between the Pacific Ocean and the Andes mountains. The country, whose long, thin territory is divided into 15 administrative regions, has a total population of approximately 17 million. The capital city is Santiago.

General information on Santiago

Santiago is home to almost six million inhabitants. It has a Mediterranean climate and well-defined seasons, with rainy winters (from May to September) with minimum temperatures as low as 0° C, and dry summers (from November to March) with highs of around 30° C. Relative humidity is low and evenings are cool.

It is suggested that visitors drink bottled mineral water, since tap water, although safe to drink, may not agree with those not accustomed to it.

As in all big cities, it is advisable to avoid wearing expensive jewellery and to be careful with handbags and briefcases.

Useful information

LOCAL CURRENCY	The national currency is the Chilean peso (\$). The exchange rate is approximately 665 pesos to the dollar (May 2016).
LOCAL TIME	UTC/GMT -4 (at the date of the meeting).
ELECTRICITY	220 volts, 50 Hertz (AC).
AIRPORT TAX	Airport tax is included in ticket prices.
TIPPING	Tipping is usual practice in Chile, as in many other parts of the world. It is customary to leave a tip of about 10% of total bill in restaurants.

2. Meeting venue

The fifteenth meeting of the Executive Committee of the Statistical Conference of the Americas of ECLAC will be held in the Raúl Prebisch conference room at the headquarters of ECLAC, located at Av. Dag Hammarskjöld 3477, Vitacura, Santiago. Access is also possible via the entrance at Av. Alonso de Córdova 3170.

3. Meeting coordination

The meeting is being organized by the Economic Commission for Latin America and the Caribbean (ECLAC).

Questions on substantive matters relating to the meeting may be addressed to Xavier Mancero of the Statistics Division (e-mail xavier.mancero@cepal.org, tel. (+56) 2 2210 2441).

Operational queries should be addressed to Paula Fuenzalida, also of the Statistics Division (e-mail paula.fuenzalida@cepal.org, tel. (+56) 2 2210 2634).

4. Hotel reservations

The ECLAC Conference Services Unit has reserved a limited number of rooms with special rates for ECLAC at the following hotels:

- **Hotel Atton Vitacura (****)**, Av. Vitacura 3201, Vitacura; tel. (+56) 2 2422 7902

Single room: US\$ 150

Double room: US\$ 165

(Both rates include breakfast)

Contact: Fernando Cárcamo, Reservations Department

fcarcamo@atton.com / reservas@atton.com

- **Hotel Director (****)**, Av. Vitacura 3600, Vitacura; tel. (+56) 2 2389 1956

Single room: US\$ 140

Double room: US\$ 150

(Both rates include breakfast)

Contact: María Eliana Puga and Patricia Crisóstomo, Reservations Department

reservas@director.cl / reservaciones@director.cl

- **Hotel Hyatt Place Santiago (****)**, Av. Américo Vespucio 1559, Vitacura; tel. (+56) 2 2989 1204

Single room: 83,000 Chilean pesos (approximately US\$ 124)

Double room: 93,000 Chilean pesos (approximately US\$ 139)

(Both rates include breakfast)

Contact: Víctor Galleguillos, Reservations Department

victor.galleguillos@hyatt.com

These rates do not include value added tax (VAT) of 19%. Guests who pay in dollars using cash, travellers' cheques or an international credit card are exempt from payment of VAT.

Requests for reservations should be addressed directly to the hotel by the deadline given on the hotel reservation form attached. After this date, the hotel reserves the right to change the rate and cannot guarantee that rooms will be available.

To maintain the special ECLAC rate, hotel reservations must be requested personally, not through agencies or other means. Delegates are responsible for their own reservations. You are advised to check that the hotel has processed your reservation and to request a reservation number or confirmation code.

The hotel requires your flight number and date of arrival in and departure from Chile, as well as credit card details, in order to guarantee the reservation. Please complete in full the attached reservation form, which requests all the required details, and submit by the stated deadline.

5. Visa and entry requirements for Chile

Participants must be in possession of a passport valid for at least six months beyond the date of entry into Chile.

Delegates from countries whose citizens require a visa to enter Chile should apply for one in advance at their nearest Chilean embassy or consulate.

To find out whether you require a visa, go to the website of the Ministry of Foreign Affairs of Chile (<http://chileabroad.gov.cl/consulados/>) and click on the name of your country.

6. Transport from the airport to Santiago

The companies Transvip and Transfer Delfos operate minivan services from the airport, offering passenger transportation to different areas of the city. Each van can transport 10 to 12 passengers, at an approximate cost of US\$ 15 per person. Visitors preferring to take a taxi are advised to use the firms Taxi Oficial or Transvip, which are also located at the airport; fares to the city vary between US\$ 35 and US\$ 40 depending on the destination.

Santiago' public transport system includes buses, taxis and five subway lines. Taxi fares are metered and, in general, drivers do not expect tips.

7. Registration

An [online registration system](http://www.cepal.org/ceacepal/) will be available on the meeting website (<http://www.cepal.org/ceacepal/>) from 2 May 2016. Online registration does not exempt delegations from the requirement to provide official notification of the name of the head of delegation and all accompanying members.

Registration of delegates will take place at the hall entrance of the Raúl Prebisch conference room on Tuesday 14 June, starting at 8.30 a.m. Participants will be issued with identification badges which, for security purposes, must be shown at all meetings.

For further information on registration, please contact Paula Warnken (e-mail paula.warnken@cepal.org; tel. (+56) 2 2210 2651) or Paula Fuenzalida (e-mail paula.fuenzalida@cepal.org; tel. (+56) 2 2210 2634).

8. Opening session

The opening session will be held at 9 a.m. on Tuesday 14 June.

9. Internet

Delegates will have access to a wireless Internet connection (Wi-Fi) in the conference room and in open areas.

10. Languages

The official language of the meeting will be Spanish. Simultaneous interpretation into English will be provided.

11. Documents

As the meeting documents become available, they will be accessible on the website <http://www.cepal.org/ceacepal>. **Printed copies will not be distributed at the meeting.**

12. Facilities and services at ECLAC

Travel agency	Flight reservations and confirmations are handled by Carlson Wagonlit Travel, located in the basement of the ECLAC building (office 1S7).
Bank	There is a branch of Banco de Chile in the basement of the ECLAC building. It is open to the public from 9 a.m. to 2 p.m. Foreign currency may be exchanged from 10 a.m. to 12.30 p.m.
Restaurants	ECLAC has a cafeteria and a canteen, which are open from 9 a.m. until 5 p.m. These services must be paid for directly by participants.
Medical service	The ECLAC Medical Service is available to participants requiring medical assistance. It is located on the ground floor (room Z-210), telephone extension 2333, and is open from 9 a.m. to 1 p.m. and from 2.30 p.m. to 6 p.m.
Shop	The “One World” shop, located in the central foyer on the ground floor, next to the spiral staircase, offers a wide range of attractive gifts, United Nations souvenirs and other items.

13. Places of interest in Santiago

Pueblito Los Dominicos	A handicraft village located close to the foot of the Andes in the east of the city. It offers a diverse array of traditional and contemporary crafts, including furniture, textiles and paintings.
Museo Nacional de Bellas Artes	The national fine arts museum is a major centre for the visual arts in Chile. It is situated in Santiago's Parque Forestal.
Museo de Arte Precolombino	This museum is at the cutting edge in terms of preserving, displaying and studying the continent's pre-Columbian artistic legacy. It has an extensive collection of art from ancient cultures such as the Incas and the Diaguitas. It is located in downtown Santiago.
Municipal Theatre of Santiago	Built in 1857, Santiago's municipal theatre is a national monument of renowned architectural beauty. It is one of the foremost cultural centres in Chile and hosts opera, ballet and musical performances.
La Moneda	The Government Palace, located in central Santiago, is the only building of a pure Italian neo-classical style in the Americas. Its cultural centre presents visual and audiovisual exhibitions from Chile and further afield.
Plaza de Armas	Located in the heart of Santiago, this square has been the civic centre since colonial times. The cathedral in the square is a national monument and has an interesting museum, whose main attraction is its library containing manuscripts by important Chilean historical figures. Other historical buildings on the Plaza de Armas are the Santiago town hall and the central post office.
Barrio Bellavista	This vibrant, quintessentially urban neighbourhood combines a highly varied commercial clothing and craft sector with numerous restaurants offering many types of international cuisine. Bellavista nestles between the north bank of the Mapocho River and the foot of San Cristóbal Hill (home to Santiago's largest public park and the national zoo). Its exotic architecture gives it the aspect of an open-air museum, where visitors may discover art galleries, theatres and lapis lazuli jewellery shops, as well as La Chascona, the former residence of poet Pablo Neruda.