



SEVENTEENTH CONFERENCE OF MINISTERS AND HEADS OF PLANNING OF LATIN AMERICA AND THE CARIBBEAN

TWENTY-NINTH MEETING OF THE PRESIDING OFFICERS OF THE REGIONAL COUNCIL FOR PLANNING OF THE LATIN AMERICAN AND CARIBBEAN INSTITUTE FOR ECONOMIC AND SOCIAL PLANNING (ILPES)

Santiago (hybrid meeting), 17–19 January 2023

Briefing note for participants



I. INTRODUCTION

The seventeenth Conference of Ministers and Heads of Planning of Latin America and the Caribbean and the twenty-ninth meeting of the Presiding Officers of the Regional Council for Planning of the Latin American and Caribbean Institute for Economic and Social Planning (ILPES) will take place at ECLAC headquarters in Santiago from 17 to 19 January 2023.

This document is intended to provide delegates with useful information to facilitate their work at the meetings.

The meeting coordinators will be available to answer any questions concerning logistical or organizational matters that you may have, before or during the event.

II. GENERAL CONSIDERATIONS IN THE CONTEXT OF COVID-19

The practical arrangements for the meeting will be affected by the coronavirus disease pandemic (COVID-19), which will determine whether or not certain events take place, how they are held, and the number of attendees permitted. Any changes made will be in response to the risk assessments and advice provided by the Occupational Safety and Health Committee at ECLAC headquarters. These assessments are based, in turn, on host city and host country guidance, the stage of the plan for the return to on-site work in the ECLAC headquarters complex, the risks posed by the pandemic to participants and United Nations staff at any given time.

Requirements for foreign nationals entering Chile as of 1 September 2022

- Travellers are no longer required to complete the sworn electronic statement (C19 “immunity passport”).
- Travellers may enter with government-issued identification and proof of vaccination issued by the country in which they were vaccinated.
- Unvaccinated travellers must present a negative PCR test taken within a maximum of 48 hours at their last point of departure prior to their arrival in Chile.
- Up-to-date proof of vaccination will be valid as a Mobility Pass for NON-resident foreign tourists.
- Genomic surveillance continues to be carried out through random testing upon entry.
- A PCR test is *recommended* before entry into Chile.
- Diagnostic tests are conducted at random upon entry.
- Proof of medical insurance, including coverage related to COVID-19.
- Voluntary validation of proof of vaccination to access the Mobility Pass (consult the <https://mevacuno.gob.cl/> website).
- Travellers are advised to read the Protected Border Plan (Plan de Fronteras Protegidas) (<https://www.minsal.cl/plan-fronteras-protegidas/>) before travelling, as provisions are subject to change.

Access to and movement within ECLAC headquarters

For admittance to ECLAC headquarters, all persons must confirm that they have not had symptoms of or been diagnosed with COVID-19 in the previous 14 days or have been in close contact with someone who has had symptoms of COVID-19 or has been diagnosed with COVID-19. Attendees who have travelled from other countries must comply with the local requirements for incoming travellers regarding COVID-19.

Personal protective equipment

In order to reduce the risk of infection, hand-sanitizing stations will be provided, and intensified cleaning will be performed between meetings and on high-touch surfaces.

Everyone is encouraged to wash their hands frequently with soap and water and wear a mask in enclosed spaces.

Attendees are asked to kindly respect the meeting room capacity at all times, as well as the distribution and assignment of seats, which have been established to ensure the safety of all.

Reporting in case of illness

Attendees are strongly advised not to enter ECLAC premises if, at any time before or during the meeting, they present symptoms associated with COVID-19, including fever or body temperature above 37.5°C, or if they have been in contact with another person presenting such symptoms or in preventive isolation for such symptoms in the 14 days prior to the meeting. If an attendee develops symptoms while at ECLAC, he/she should immediately leave the premises, isolate and seek medical care, and report the situation to the ECLAC medical service as outlined in the paragraph below.

Attendees who have been diagnosed with COVID-19 or who develop symptoms of COVID-19 after attending an event at the ECLAC complex are urged to immediately notify the medical service by telephone (+56 2 2210 2333) or by email (servicio.medico@cepal.org) to facilitate contact tracing.

III. MEETING AND COUNTRY INFORMATION

1. General information on Chile

Geographical location

Chile is located in the extreme south-west of South America. Its capital city is Santiago, and the country has a total population of about 17 million. Chile lies between the Pacific Ocean and the Andes mountains, and its long, thin territory is divided into 16 administrative regions.

The capital

Santiago is the capital of the Republic of Chile and is home to six million inhabitants. It has a Mediterranean climate and well-defined seasons, with rainy winters with temperatures as low as

0°C (from May to September) and dry summers, when daytime temperatures hover around 30°C (from November to March). Relative humidity is low, and evenings are cool.

Visitors are advised to drink bottled water, since tap water, although safe to drink, may not agree with those not accustomed to it.

As in all big cities, for safety reasons it is advisable to avoid wearing expensive jewellery and to be careful with handbags and briefcases

Useful information for your stay

Local currency	The national currency is the Chilean peso (\$). The exchange rate is approximately 809 pesos to the dollar (April 2022).
Hora local	UTC/GMT -4 hours (at the date of the meeting).
Electricity	220 volts, 50 Hertz (AC).

2. Meeting venue

The seventeenth Conference of Ministers and Heads of Planning of Latin America and the Caribbean and the twenty-ninth meeting of the Presiding Officers of the Regional Council for Planning of the Latin American and Caribbean Institute for Economic and Social Planning (ILPES) will be held in the Celso Furtado conference room at ECLAC headquarters.

3. Meeting coordination

The meeting is being organized by the Economic Commission for Latin America and the Caribbean (ECLAC).

Questions on substantive matters related to the meetings may be addressed to the following:

- Cielo Morales, Chief of the Latin American and Caribbean Institute for Economic and Social Planning (ILPES) (cielo.morales@un.org, tel. (+56) 2 2210 2489)
- Valeria Torres, Officer in Charge, Public Management and Open Government Area of ILPES, (valeria.torres@un.org, tel. (+56) 2 2210 2224)
- Natalia Genta, Officer in Charge, Planning, Prospective and Territorial Development Area of ILPES (natalia.genta@cepal.org, tel. (+56) 2 2210 2632)

Enquiries concerning operational aspects of the meeting should be addressed to Daniela Gebhard (daniela.gebhard@un.org, tel. (+56) 2 2210 2630)

4. Hotel reservations

The ECLAC Conference Services Unit has reserved a block of rooms at special rates at the following hotels:

- **Hotel Pullman Santiago Vitacura (****)**, Av. Vitacura 3201, Vitacura
Tel: (+56) 2 2944 7800

Single room: US\$ 115 (includes breakfast, WiFi and gym access)
Attn: Francisco Pereira, Reservations Department
Email: francisco.pereiravasquez@accor.com reservas.grupochile@accor.com

- **Hotel NH Collection Casacostanera (****)**, Av. Nueva Costanera 3900, Vitacura
Tel: (+56) 2 2433 9000

Single room: US\$ 115 (includes breakfast and Internet)
Attn: Fabiola Rivera Lagos and Francisco Javier Silva, Reservations Department
Email: fa.rivera@nh-hotels.com and fj.silva@nh-hotels.com

These rates do not include value added tax (VAT) of 19%. Visitors paying in dollars or with international credit cards are exempt from VAT.

To maintain the special ECLAC rate, hotel reservations must be requested personally, not through agencies or other means. Delegates are responsible for their own reservations. You are advised to check that the hotel has processed your reservation and to request a reservation number or confirmation code.

The hotel requires your flight number and date of arrival in and departure from Chile, as well as credit card details, in order to secure the reservation. Please complete the attached reservation form, with all the required details, in full.

5. Visa and entry requirements for Chile

Participants must be in possession of a passport valid for at least six months beyond the date of entry into Chile.

Delegates from countries whose citizens require a visa to enter Chile should apply for one in advance at their nearest Chilean embassy or consulate.

To find out whether you require a visa, go to the website of the Ministry of Foreign Affairs of Chile (<https://chileabroad.gov.cl/consulados>) and click on the country of your nationality.

6. Transport from the airport to Santiago

Taxis may be used for transfer from the airport to the city. Travellers are advised to use the firms Taxi Oficial or Transvip, which are located at the airport; fares to the city vary between US\$ 40 and US\$ 45 depending on the destination.

7. Registration of participants

An online registration system will be available on the ECLAC website (<https://eventos.cepal.org/event/74/>) as from 8 December 2022 [Author: year wrong in Spanish]. Registration of participants will take place from 9 a.m. on Tuesday, 17 January 2023 in the lobby of the Celso Furtado conference room. Participants will receive an identification badge, which, for security purposes, must be kept visible and shown at all meetings.

For further information, please contact Luis Flores (luis.flores@cepal.org, tel. (+56) 2 2210 2520) or Daniela Gebhard (daniela.gebhard@cepal.org, tel. (+56) 2 2210 2630).

Registering through the online system does not exempt delegations from the requirement to provide official notification indicating the name of the head of delegation and all accompanying members.

8. Opening session

The opening session of the meeting will commence at 10 a.m. on Tuesday, 17 January.

9. Internet

Participants will have access to a wireless Internet connection (Wi-Fi) in the conference rooms and in open areas.

10. Languages

The official language of the meeting will be Spanish. Simultaneous interpretation into English will be provided.

11. Documents

This will be a paper-smart meeting. All official documents and statements may be viewed and downloaded at the meeting website at <https://www.cepal.org/en/events/xxix-meeting-presiding-officers-regional-council-planning-latin-american-and-caribbean-ilpes>. Participants are advised to bring their laptop computer, tablet or other mobile device to the meeting, since only a limited number of printed documents will be available.

12. Facilities and services at ECLAC

Bank	There is a branch of Banco de Chile in the basement of the ECLAC building. It is open to the public from 9 a.m. to 2 p.m. Foreign currency may be exchanged from 10 a.m. to 12.30 p.m.
Meals	ECLAC has a cafeteria and a canteen, which are open from 9 a.m. until 5 p.m. Participants must pay directly for their own consumption at these facilities.
Medical services	The ECLAC Medical Service (office number Z-210, ext. 2333) will be available to participants for first aid only. It is open from 9 a.m. to 1 p.m. and from 2.30 p.m. to 6 p.m.

13. Places of interest in Santiago

Pueblito Los Dominicos	A handicraft village located close to the foot of the Andes in the east of the city. It offers a diverse array of traditional and contemporary crafts, including furniture, textiles and paintings.
Museo Nacional de Bellas Artes	The national fine arts museum is a major centre for the visual arts in Chile. It is situated in Santiago's Parque Forestal.
Museo de Arte Precolombino	This museum is at the cutting edge in terms of preserving, displaying and studying the continent's pre-Columbian artistic legacy. It has an extensive collection of art from ancient cultures such as the Incas and the Diaguitas. It is located in downtown Santiago.

Municipal Theatre of Santiago

Built in 1857, Santiago's municipal theatre is a national monument of renowned architectural beauty. It is one of the foremost cultural centres in Chile and hosts opera, ballet and musical performances.

Palacio de La Moneda

The Government Palace, located in central Santiago, is the only building of a pure Italian neo-classical style in the Americas. Its cultural centre presents visual and audiovisual exhibitions from Chile and further afield.

Plaza de Armas

Located in the heart of Santiago, this square has been the civic centre since colonial times. The cathedral in the square is a national monument and has an interesting museum, whose main attraction is its library containing manuscripts by important Chilean historical figures. Other historical buildings in the Plaza de Armas are the Santiago town hall and the central post office.

Barrio Bellavista

This vibrant, quintessentially urban neighbourhood combines a highly varied commercial clothing and craft sector with numerous restaurants offering many types of international cuisine. Bellavista nestles between the north bank of the Mapocho River and the foot of San Cristóbal Hill (home to Santiago's largest public park and the national zoo). Its exotic architecture gives it the aspect of an open-air museum, where visitors may discover art galleries, theatres and lapis lazuli jewellery shops, as well as La Chascona, the former residence of poet Pablo Neruda

**XXIX**

Meeting of the Presiding Officers
of the Regional Council for Planning
of the Latin American and
Caribbean Institute for Economic
and Social Planning (ILPES)

Panama City, 4 August 2022

REGISTRATION FORM

NINETEENTH MEETING OF THE REGIONAL COUNCIL FOR PLANNING OF ILPES CELSO FURTADO CONFERENCE ROOM, ECLAC		
Place and date: Santiago, 17–19 January 2023		
Name/Nombre:		Last Name/APELLIDO:
Head of Delegation/Jefe o Jefa de Delegación	Delegate/Delegado	Observer/ Observador
Participant/Participante		Special Guest/Invitado especial
Official Position/Cargo:		
Organization/Institution / Organización/Institución:		
I. Address/Dirección:		
II. City/Ciudad:		Country/País:
Telephone/Teléfono:		E-Mail /Correo electrónico:

Please complete and send this registration form to Daniela Gebhard
Email: daniela.gebhard@cepal.org

**XXIX**

Meeting of the Presiding Officers
of the Regional Council for Planning
of the Latin American and
Caribbean Institute for Economic
and Social Planning (ILPES)

Panama City, 4 August 2022

HOTEL RESERVATION REQUEST

SEVENTEENTH CONFERENCE OF MINISTERS AND HEADS OF PLANNING OF LATIN AMERICA AND THE CARIBBEAN NINETEENTH MEETING OF THE REGIONAL COUNCIL FOR PLANNING OF ILPES 17–19 January 2023			
Nombre/Name:		Apellido/Last name:	
III. Dirección/Address:			
IV. Ciudad/City:		País/Country:	
Teléfono/Phone:	Fax:	Correo electrónico/E-mail:	
SELECT HOTEL			
Hotel Pullman Vitacura, ex Atton (****) <input type="checkbox"/> Av. Vitacura 3201, Vitacura. Tel: (+56) 2 2944-7800, Superior single room: US\$115 per night <i>(includes buffet breakfast, WiFi, gym access)</i> Attn: Francisco Pereira, Reservations Department francisco.pereiravasquez@accor.com reservas.grupochile@accor.com Group code: 200460 Block expiry date: 9 January 2023		Hotel NH Collection Casacostanera (****) <input type="checkbox"/> Av. Nueva Costanera 3900, Vitacura. Tel: (+56) 2 2433 9000 Single and double room: US\$115 per night <i>(includes breakfast and Internet)</i> Attn: Reservations Department, Fabiola Rivera Lagos, Fa.rivera@nh-hotels.com and Francisco Javier Silva, fj.silva@nh-hotels.com Group code: MB0003168351 Block expiry date: 10 January 2023	
Fecha de llegada al país: <i>Date of arrival:</i>		Núm. de vuelo: <i>Flight No:</i>	
Fecha de salida del país: <i>Date of departure:</i>		Núm. de vuelo: <i>Flight No:</i>	
Autorizo el uso de la siguiente tarjeta de crédito a fin de garantizar mi reserva de hotel / I authorize the use of my credit card to guarantee my hotel reservation:			
American Express <input type="checkbox"/>	Mastercard <input type="checkbox"/>	Visa <input type="checkbox"/>	Otra/Other <input type="checkbox"/>
Núm. de tarjeta de crédito/Credit card No:			
Fecha de vencimiento: <i>Expiry date:</i>			

Please complete this form and send it by email to the hotel selected. Visitors paying in dollars or with international credit cards are exempt from VAT.