



**TWENTY-THIRD MEETING OF THE EXECUTIVE COMMITTEE
OF THE STATISTICAL CONFERENCE OF THE AMERICAS
OF THE ECONOMIC COMMISSION FOR LATIN AMERICA AND THE CARIBBEAN**

Santiago, 28 and 29 August 2024

BRIEFING NOTE



INTRODUCTION

The twenty-third meeting of the Executive Committee of the Statistical Conference of the Americas of the Economic Commission for Latin America and the Caribbean (ECLAC) will be held on 28 and 29 August 2024, at ECLAC headquarters in Santiago (Av. Dag Hammarskjöld 3477, Vitacura).

The meeting is open to all member and associate member countries of ECLAC.

The purpose of this document is to provide delegations with useful information to facilitate their work at the meeting.

Participants must register online through the event website: <https://www.cepal.org/en/events/twenty-third-meeting-executive-committee-statistical-conference-americas-eclac>. Credentials may be collected at ECLAC headquarters on 27 August 2024 from 8.30 a.m. to 6 p.m. and on 28 August from 8.30 a.m. to 1 p.m.

The meeting coordinators will be available to answer any questions concerning logistical or organizational matters before and during the event.

1. General information on Chile

Geographical location

Chile is located in the extreme south-west of South America. Its capital city is Santiago, and the country has a total population of around 19.5 million. Chile lies between the Pacific Ocean and the Andes mountains, and its long, narrow territory is divided into 16 administrative regions.


The capital

Santiago is the capital city of Chile and its Metropolitan Region is home to 7 million people. It has a Mediterranean climate and well-defined seasons, including rainy winters with temperatures as low as 0°C (from May to September) and dry summers with daytime temperature highs of around 30°C (from November to March). Relative humidity is low, and evenings are cool.

Although the tap water is safe to drink, it may not agree with those not accustomed to it. Visitors are therefore advised to drink bottled water.

As in all large cities, visitors are advised not to wear valuable jewellery and to remain alert regarding cell phones, wallets or bags, for security reasons.

Useful information

LOCAL CURRENCY	The national currency is the Chilean peso (\$). The exchange rate is approximately 946 pesos to the dollar (July 2024).
LOCAL TIME	UTC/GMT -4 hours (on the dates of the meeting).
ELECTRICITY	In Chile, the standard voltage is 220 volts. The frequency is 50 Hz. Plugs and sockets are type C or L. 
AIRPORT CHARGES	The airport charge is included in the airfare.
TIPPING	Tipping is common in Chile, as it is in other parts of the world. In restaurants, it is customary to tip around 10% of the total bill.

2. Meeting venue

The official sessions of the twenty-third meeting of the Executive Committee of the Statistical Conference of the Americas will be held on 28 and 29 August 2024 in the Raúl Prebisch Conference Room, located at ECLAC headquarters in Santiago, Av. Dag Hammarskjöld 3477, Vitacura.

ECLAC has a limited number of parking spaces. Only official vehicles of diplomatic missions will be authorized to drop off and pick up members of their delegations. To request this authorization, please send details of drivers and vehicles (model and licence plate number) to the following email addresses: carolina.jara@un.org and cencoseg@cepal.org.

3. Meeting coordination

The meeting is being organized by ECLAC. The contact persons are:

Luis Fidel Yáñez (overall coordination)

Secretary of the Commission

Office of the Secretary of the Commission

ECLAC, United Nations

Tel.: (+56) 2 2210 2275

Email: luis.yanez@cepal.org; with a copy to secretariadelacomision@cepal.org

Xavier Mancero (questions on substantive matters)

Chief of the Social Statistics Unit

Statistics Division

ECLAC, United Nations

Tel.: (+56) 2 2210 2442

Email: xavier.mancero@cepal.org; CEA@cepal.org

Luis Flores (accreditation)

Research Assistant

Office of the Secretary of the Commission

ECLAC, United Nations

Tel.: (+56) 2 2210 2084

Email: luis.flores@cepal.org

Margarita de Igarzábal (logistics)

Acting Supervisor

Conference Services Unit

ECLAC, United Nations

Tel.: (+56) 2 2210 2588

Email: margarita.deigarzabal@cepal.org

4. Hotel reservations

The ECLAC Conference Services Unit has reserved a block of rooms at special rates at the following hotels:

Hotel Pullman Santiago Vitacura (**)**

Av. Vitacura 3201, Vitacura. Tel.: (+56) 2 2947 3612

Single room: US\$ 125 + tax (includes buffet breakfast, Wi-Fi and gym)

Contact: Francisca Cid, Reservations Department

Email: francisca.cid@accor.com; reservas.grupochile@accor.com

Hotel Director Vitacura (**)**

Av. Vitacura 3600, Vitacura. Tel.: (+56) 2 2389 1956

Single room: US\$ 110 + tax (includes breakfast and Internet)

Contact: María Eliana Puga, Reservations Department

Email: reservas@director.cl

Hotel Noi (***)**

Av. Nueva Costanera 3736, Vitacura. Tel.: (+56) 2 2432 6837

Single room: US\$ 139 + tax (includes breakfast, Internet, gym and parking)

Contact: Meena Vaswani, Senior Sales Account Manager

Email: meena.vaswani@noihotels.com

Hotel NH Collection Casacostanera (***)**

Av. Nueva Costanera 3900, Vitacura. Tel.: (+56) 2 2496 2014

Single room: US\$ 110 + tax (includes breakfast, Internet, gym and parking)

Contact: Soledad Gazmuri, Sales Account Manager

Email: s-gazmuri@nh-hotels.com; nhcollectioncasacostanera@nh-hotels.com;
rsv.nhcollectioncasacostanera@nh-hotels.com

Reservations must be made directly with the chosen hotel before the expiry date indicated on the hotel reservation form (see the last page of this document). After that date, the hotel reserves the right to change the rate and cannot guarantee that rooms will be available.

These rates do not include the value added tax (VAT) of 19%. Visitors paying in dollars or with international credit cards are exempt from VAT. In that case, the hotel will request the slip issued by border control upon entry into Chile.

To maintain the special ECLAC rate, hotel reservations must be requested personally, not through agencies or other means. Delegates are responsible for making their own reservations. You are advised to check that the hotel has processed your reservation and to request a reservation number or confirmation code. The hotel requires your flight information and dates of arrival and departure from Chile, as well as credit card details, in order to secure the reservation. Please send the chosen hotel the attached hotel reservation form, with all the required details.

5. Visa and entry requirements for Chile

Participants must be in possession of a passport valid for at least six months beyond the date of entry into Chile.

Delegates from countries whose citizens require a visa to enter Chile should apply for one in advance at their nearest Chilean embassy or consulate.

To find out whether you need a visa, go to the website of the Ministry of Foreign Affairs of Chile (<https://www.consulado.gob.cl/informacion-sobre-visas-para-ingresar-a-chile>) and click on the country of your nationality.

6. Transport from the airport to Santiago

For transfers from the airport to the city, there are minibuses run by the companies Transvip and WeTransport, located at the airport, which can take 10–12 passengers and drop passengers off in different neighbourhoods, at a cost of roughly US\$ 12 per person.

Travellers who wish to use individual transport should use the official taxi firms (Taxi Turismo Oficial), which are located at the airport; fares to the city range from US\$ 35 to US\$ 40, depending on the destination.

There are also bus routes and taxis for transportation in the capital, in addition to six subway lines. Taxi fares are indicated on meters and drivers are generally not tipped.

For persons with permanently or temporarily reduced mobility, three private transport companies are suggested:

Goxi: <http://www.goxi.cl/>; Tel.: (+56) 9 6834 7267

ArPal Chile: <https://www.arpalchile.cl/>; Tel.: (+56) 9 6650 1734

Transfervan: <https://www.transfervan.cl/sitiotransfervan/>; Tel.: (+56) 9 6630 8660

7. Registration

Participants may register online through the meeting website (<https://www.cepal.org/en/events/twenty-third-meeting-executive-committee-statistical-conference-americas-eclac>) from 25 July until 5 p.m. on 26 August 2024.

After registration, the system will send an automatic confirmation of receipt. Once the registration request has been approved, a “confirmation of acceptance” email is sent, which must be presented along with an identification document when collecting credentials.

Online registration of government representatives does not exempt delegations from the formal requirement to provide official notification indicating the names of the head of delegation and of all accompanying members.

Officials of United Nations system entities will be able to enter the meeting with their United Nations pass, which must be previously activated, but are still required to register online. To activate a pass, please send images of both sides of the credential to the following email: cencoseg@cepal.org.

Credentials may be collected at the main entrance of ECLAC (Av. Dag Hammarskjöld 3477, Vitacura) on 27 August 2024 from 8.30 a.m. to 6 p.m. and on 28 August from 8.30 a.m. to 1 p.m. Credentials must be collected in person, upon presentation of an identification document. For security reasons, participants will be required to wear their badges in order to attend meetings. Badges must remain visible during the meeting.

Participants are advised to arrive at least 30 minutes before the start of sessions in order to complete the accreditation process and United Nations security protocols.

For further information on registration and accreditation of participants, please contact Luis Flores (luis.flores@un.org) or Carolina Jara (carolina.jara@un.org).

8. Opening session

The opening session of the twenty-third meeting of the Executive Committee of the Statistical Conferences of the Americas will take place on Wednesday, 28 August 2024 at 9 a.m. in the Raúl Prebisch Conference Room at ECLAC.

9. Internet

Participants will have access to a wireless Internet connection (Wi-Fi) in the conference room and in open areas. To use the connection, participants are required to register and enter a password.

10. Languages

The official language of the meeting will be Spanish. Simultaneous interpretation will be provided into English.

11. Facilities and services at ECLAC

Bank	There is a branch of Banco de Chile in the basement of the main ECLAC building. It is open to the public from 9 a.m. to 2 p.m. Foreign currency can be exchanged from 10 a.m. to 12.30 p.m.
Meals	ECLAC has a café and a canteen, which are open from 9 a.m. until 5 p.m. Participants are responsible for paying for these services.
Medical services	The ECLAC Medical Service, on the ground floor of the main building (office number Z-210, ext. 2333) provides first aid. It is open from 9 a.m. to 1 p.m. and from 2.30 p.m. to 6 p.m.

HOTEL RESERVATION REQUEST

TWENTY-THIRD MEETING OF THE EXECUTIVE COMMITTEE OF THE STATISTICAL CONFERENCE OF THE AMERICAS OF THE ECONOMIC COMMISSION FOR LATIN AMERICA AND THE CARIBBEAN Santiago, 27–30 August 2024	
Nombre/Name:	Apellido/Last name:
Dirección/Address:	
Ciudad/City:	País/Country:
Teléfono/Phone:	Correo electrónico/Email:
SELECT HOTEL	
Hotel Pullman Santiago Vitacura (****) Av. Vitacura 3201, Vitacura. Tel.: (+56) 2 2947 3612 Single room: US\$ 125 + tax <i>(Includes buffet breakfast, Wi-Fi and gym)</i> Contact: Francisca Cid Reservations Department francisca.cid@accor.com reservas.grupochile@accor.com Group code: CEA23 Block expiry date: 30 July 2024	Hotel Director Vitacura (****) Av. Vitacura 3600, Vitacura. Tel.: (+56) 2 2389 1956 Single room: US\$ 110 + tax <i>(includes breakfast and Internet)</i> Contact: María Eliana Puga Reservations Department reservas@director.cl Group code: 930706 Block expiry date: 26 July 2024
Hotel Noi (*****) Av. Nueva Costanera 3736, Vitacura. Tel.: (+56) 2 2432 6837 Single room: US\$ 139 + tax <i>(includes breakfast, Internet, gym and parking)</i> Contact: Meena Vaswani Senior Sales Account Manager meena.vaswani@noihotels.com Group code: 863217 Block expiry date: 1 August 2024	Hotel NH Collection Casacostanera (*****) Av. Nueva Costanera 3900, Vitacura. Tel.: (+56) 2 2496 2014 Single room: US\$ 110 + tax <i>(includes breakfast, Internet, gym and parking)</i> Contact: Soledad Gazmuri Sales Account Manager s-gazmuri@nh-hotels.com nhcollectioncasacostanera@nh-hotels.com rsv.nhcollectioncasacostanera@nh-hotels.com Group code: MB0004027740 Block expiry date: 26 July 2024
Fecha de llegada al país/Date of arrival:	Núm. de vuelo/Flight No.:
Fecha de salida del país/Date of departure:	Núm. de vuelo/Flight No.:

**Autorizo el uso de la siguiente tarjeta de crédito a fin de garantizar mi reserva de hotel /
I authorize the use of my credit card to guarantee my hotel reservation:**

American Express	<input type="checkbox"/>	Mastercard	<input type="checkbox"/>	Visa	<input type="checkbox"/>	Otra/Other	<input type="checkbox"/>
Núm. de tarjeta de crédito/Credit card number:							
Fecha de vencimiento/Date of expiration:							

**Please complete this form and send it by email to the chosen hotel.
Visitors paying in dollars or with international credit cards are exempt from VAT.**